

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the reconciliation, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: **QUADRING PARISH COUNCIL**

County area (local councils and parish meetings only):

**Financial year ending 31 March 2025**

Prepared by (Name and Role): **FRANCES NEWTON CLERK/RFO**

Date: **31/03/2025**

		£	£
<b>Balance per bank statements as at 31/3/25:</b>			
	Lloyds current	12,456.5	
	Lloyds deposit 1	6,000.0	
	Lloyds deposit 2	1,319.2	
	Lloyds deposit 3	3,013.7	
[add more accounts if necessary]	account 5		
	account 6		
	account 7		
	account 8		
			22,789.5
Petty cash float (if applicable)			-
Less: any unpresented cheques as at 31/3/xx ( <b>enter these as negative numbers</b> )			
	R Godfrey	(75.00)	
	Lloyds	(4.25)	
	Elan City	(2,880.00)	
	LALC	(330.00)	
[add more lines if necessary]	Bak accounting	(14.60)	
	item 6		
	item 7		
	item 8		
			(3,303.85)
Add: any un-banked cash as at 31/3/xx			
			-
<b>Net balances as at 31/3/25(Box 8)</b>			<b>19,485.6</b>