**Minutes of the Meeting of Quadring Parish Council**

**held on Monday 23rd October 2023**

**Present:** Councillors: H Bingham (Chair), C Robinson, D Beehoo, A Jackson, S Plummer, T Diggins, J Young, M Clifft F Newton (Clerk).

**Also, in Attendance**: 1 member of the Public

**Open Forum**: Discussion was had regarding Agenda item 22. MOP to email details to Clerk who is to forward to Councillors

**16. To note apologies and accept valid reasons for absence:** Cllr S Rycroft-Jones, - reasons accepted

**17. To receive declarations of Interest and consideration of requests for dispensations in accordance with the Localism Act 2011:**  none received

**18. To receive and approve the minutes of the Meeting held on Monday 18th September 2023:** It was **Resolved** approve the minutes

**19. To receive report from District Councillors:** Cllr Bingham reported in his role as Dist Cllr, a meeting is to be set up with SHDC assets to discuss the fence around the Playpark

**20. To receive the Clerk’s report on correspondence received and consider any recommendations:** Copies of the report has been circulated

**21. To consider and adopt:**

1. Council Code of Conduct
2. Financial regulations

**It was Resolved** – to amend financial regulations to meet Councils requirements, to enable a clearer audit trail a new bank account is to be set up for any donations received. Code of conduct and financial regulations adopted

**22. To discuss Park update:** discussed in public forum. Cllr Jackson is dealing with the Grant application and is expecting to receive and update shortly. The new Dog waste bin has been installed in the park next to the Grit box, the Clerk is to contact SHDC in inform them of new location and request that bin is emptied on a regular basis

**23.** **To discuss fencing around St Margarets playing field:** this was discussed as part of Agenda item 19

**24. To discuss update on Speeding along Town Drove:**  it was reported that the Police have been carrying out speed checks in the area. **It was resolved:** Clerk to contact Police requesting that Archer surveys are carried out at the Donington end of the A152 and near the entrance to the playing field junction on the A152

**25. To discuss update on the Village Hall**– it was reported that the Hall committee are holding events- nothing further to discuss

**26. To discuss update on the signpost in the middle of the Village:** ownership of the post is still being established. Cllr Bingham to contact SHDC to request that the post is tidied up and repainted

**27.** **Planning matters**-

 Planning decisions received since the last meeting of council

 For comments

 N/A

Determinations from SHDC

1. H15-0669-23- Outline- Demolition of detached dwelling and construction of new dwelling- The Ferns, Beck Bank, Quadring Fen- APPROVED

**28. Finance**

1. To approve payments withing the Clerk’s report

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **DATE** | **PAYEE** | **NET AMOUNT £** | **VAT £** | **TOTAL PAID £** | **PAYMENT** **METHOD** |
| 26/07/2023 | BAK Accounting | 14.60 |  | 14.60 | BACS |
| 27/09/2023 | BAK Accounting | 21.90 |  | 21.90 | BACS |
| 28/09/2023 | T N Sneath | 242.00 | 48.40 | 290.40 | BACS |
| 13/10/2023 | Glasdon | 181.88 | 36.38 | 218.26 | BACS |

Invoices to approve retrospectively

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **DATE** | **PAYEE** | **NET AMOUNT £** | **VAT £** | **TOTAL PAID £** | **PAYMENT** **METHOD** |
| 30/09/2023 | Clerk Salary | 186.20 |  | 186.20 | BACS |
| 30/09/2023 | HMRC | 22.80 |  | 22.80 | BACS |

1. To review income and expenditure to 13th October 2023- within Clerk’s report

Balance of account at 18th October 2023 = £25239.78

Income from 1st April to 18th October 2023

£12405.20

Expenditure from 1st April to 18th October 2023

£3856.16 comprising of:

Lalc subscription and annual training scheme £530.58

Coronation ball £250.00

Clerk salary/HMRC payments £1463.00

Grass cutting £1725.60

Salary administration £51.00

Drainage rates £135.03

Insurance £727.95

Glasdon £218.26

Allotment rent has been received and it was agreed to increase this next year by 10% and a new tenancy agreement is to be issued

**It was resolved:** to agree payments and accept financial statement

**29. To received reports from other committees –** no meetings have taken place

**30. Agenda items for the next meeting: to be held on 4th December**

Park committee update

Budget and precept setting

Speeding

Weight limit on Church End drove

Grass cutting

Plaque for Salem burial ground

 **Meeting closed at 8.26 pm**

**Chairman……………………………….**